# Dance Planning Sheet

Please fill in this customized Dance Planning Sheet to help us plan our part of your dance. Return to DJ America™ no later than _____.

Name of event _____
(Official Name)

Type of function: ❒ Business ❒ Class reunion ❒ Anniversary ❒ Birthday ❒ School
❒ Sorority/Fraternity ❒ Fund raiser ❒ Other _____

Approximate number of guests _____

Approximate time guests will arrive _____

Age range of guests _____

Date of dance _____

Name of contact person _____ H ph _____ W ph _____

Alternate contact person _____ H ph _____ W ph _____

Emergency cellular phone number day of event _____

**DJ America™ will need a 6 or 8 foot table for equipment.**

Please check the music styles you prefer.

❒ Total musical variety
❒ Top 40
❒ 90's
❒ 80's
❒ 70's
❒ 60's
❒ 50's
❒ Big Band
❒ Polkas
❒ Waltzes
❒ New Country
❒ Classic Country
❒ Classic Rock
❒ Rap/Dance
❒ Twist ❒ Bunny Hop ❒ Hokey Pokey
❒ Chicken Dance ❒ Limbo ❒ Cotton Eyed Joe

**Music volume:** ❒ Low ❒ Medium ❒ High

**DJ personality:** ❒ Low key ❒ Moderate ❒ Outgoing

Requested DJ (if available) _____

**DJ's dress:** ❒ Tux ❒ Suit ❒ Casual ❒ Other _____

**SPECIAL REQUESTS, ANNOUNCEMENTS, DEDICATIONS:** Use an additional sheet if necessary. Please keep in mind that we may not be able to play every song on your list.